



ALAMEDA 510-523-6933 FAX: 510-523-4075	CHICO 530-781-1300 FAX: 530-781-1325	FAIRFIELD 707-207-7200 FAX: 707-207-7230	HAYWARD 510-786-1400 FAX: 510-785-4457	MODESTO 209-550-2500 FAX: 209-550-2510
PASO ROBLES 805-434-5666 FAX: 805-434-5515		SAND CITY 831-899-1214 FAX: 831-899-8866	SALINAS 831-424-0451 FAX: 831-424-4232	VISALIA 559-651-2096 FAX: 559-651-5068

Job Information Sheet

A. Amount and Description of Materials to be Furnished:

Amount \$

Description:

Starting Date:

Private / Public / Federal ?

Date: Estimated Completion

B. Customer's Full Name/Acct #:

Phone:

Street Address:

Fax:

City:

State:

Zip:

Email:

C. Job Location: Name/Number

Phone:

Street Address:

Fax:

City:

State:

Zip:

Email:

D. Owner/Awarding Authority: Name

Phone:

Street Address:

Fax:

City:

State:

Zip:

Email:

E. General Contractor:

1. Name:

Phone:

Street Address:

Fax:

City:

State:

Zip:

Email:

2. Surety Name: (If Public)

Phone:

Street Address:

Fax:

City:

State:

Zip:

Email:

Bond Number: (If applicable)

F. Subcontractor: (if other than customer)

1. Name:

Phone:

Street Address:

Fax:

City:

State:

Zip:

Email:

G. Lender (If Applicable)

Phone:

Street Address:

Fax:

City:

State:

Zip:

Email:

TO BE COMPLETED BY CUSTOMER IF NO SEPARATE PURCHASE ORDER EXISTS.

Estimated Dollar Value:

Estimated Materials:

Note: please forward completed form to Hayward, Attn: Credit Department via fax (510) 751-1540

Signed By:

Date: